

HOPEWELL AREA SCHOOL BOARD
REGULAR BUSINESS MEETING
JUNE 27, 2017

The Board of Directors of the Hopewell Area School District met in regular session on Tuesday, June 27, 2017, in the Board Room, Administration Building, 2354 Brodhead Road, Hopewell Township.

The meeting was called to order at 7:09 p.m. by David Bufalini, Board President.

EXECUTIVE SESSION

An Executive Session began at 7:09 p.m. to discuss personnel. This announcement is being made to be in compliance with Act 84 of 1986, Pennsylvania's Sunshine Law, as amended. The meeting resumed at 7:43 p.m.

Prayer and flag salute was led by Lori McKittrick. Roll call by the secretary followed. Those Directors in attendance were:

David Bufalini
Lesia Dobo (Participated by phone conference)
Rob Harmotto
Lori McKittrick
Daniel Santia
Anna Segner (arrived at 7:15)

Members Absent:
John Bowden
George Patterson
Jeffrey Winkle

Also in attendance were: Dr. Michelle Miller, Superintendent; Dr. Jacie Maslyk, Assistant Superintendent; John Salopek, Solicitor; Bill McNamee, Acting Business Administrator; Nancy Barber, Secretary; Michael Allison, Principal; Donald Short, Athletic Director; and visitors.

Mr. Bufalini asked for approval of minutes.

APPROVAL OF GROUPED ITEMS

MOTION #1

By Daniel Santia, seconded by Rob Harmotto, to approve items (1) through (3) as presented in accordance with the School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Approval of Minutes

1. Recommendation to approve the May 9, 2017 work meeting minutes as presented.
2. Recommendation to approve the May 23, 2017 business meeting minutes as presented.
3. Recommendation to approve the June 13, 2017 work meeting minutes as presented.

APPROVAL OF GROUPED ITEMS

MOTION #2

By Lori McKittrick, seconded by Anna Segner, to approve items (1) through (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Tax Collectors' Report

1. Recommendation to accept report for taxes collected for the month of May 2017, as presented, and make said report a part of these minutes.

Treasurer's Report

2. Recommendation to accept report of the Treasurer for the month of May 2017, as presented, and make said report a part of these minutes.

Financial Statements

3. Recommendation to accept Financial Statements for the month of May 2017, as presented, and make said statements a part of these minutes.

VISITOR'S COMMENTS

No visitors wished to address the Board.

At this time Mr. Bufalini asked that Committee discussion and recommendations begin.

Education/Curriculum/Instruction by Anna Segner

MOTION #3

By Anna Segner, seconded by Lori McKittrick, to approve the five-year affiliation agreement with Slippery Rock University for placement of student teachers beginning in the 2017-2018 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #4

By Anna Segner, seconded by Daniel Santia, to accept the resignation of Nicole Lash as Co-Sponsor of the Graphica Club, effective June 2, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Buildings and Grounds by Anna Segner, Chair

MOTION #5

By Anna Segner, seconded by Lori McKittrick, to approve the proposal from The Motz Group in the amount of \$2,350.00 for football field turf cleaning and repair. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #6

By Anna Segner, seconded by Daniel Santia, to approve the request from David Tadich for use of the Junior High Baseball Field on July 22, 2017 (rain date August 5, 2017) from 9:00 a.m. until 6:00 p.m. for their annual Serbian Softball Tournament. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #7

By Anna Segner, seconded by Lori McKittrick, to approve the Agreement with Cape Fox Professional Services, LLC (a subcontractor to PennDOT) for use of Margaret Ross parking lot on Saturdays and Sundays from July 8 through October 1, pending availability, for the Beaver County Career and Technology Center to provide motorcycle training and education. The BCCTC is providing the training through a collaborative partnership with Cape Fox Professional Services, LLC. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Finance and Budget by Anna Segner

APPROVAL OF GROUPED ITEMS

MOTION #8

By Anna Segner, seconded by Lori McKittrick, to approve items (1) and (2) and to ratify item (3) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

1. General Fund payments in the amount of \$235,234.01
2. Cafeteria Fund payments in the amount of \$78,611.41
3. General Fund payments in the amount of \$2,568,420.75

MOTION #9

By Anna Segner, seconded by Lori McKittrick to approve the contract with eSchool View to maintain the District website at a cost of \$1,932.00 for the 2017-2018 school year. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

APPROVAL OF GROUPED ITEMS

MOTION #10

By Anna Segner, seconded by Lori McKittrick, to approve items (1) and (2) as presented in accordance with School Board's agreement for grouping items in a single motion. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Renew the following insurance coverage through PSBA Insurance Trust for the period July 1, 2017 through June 30, 2018:

Privacy and Network Liability	\$9,560.00
School Leaders Liability	\$15,996.00
General Liability/Excess Liability	\$96,764.00
Automobile	\$39,068.00
2. Approve insurance coverage through Brickstreet Insurance to provide Workers Compensation insurance for the period of July 1, 2017 through June 30, 2018 at a cost of \$234,524.00.

MOTION #11

By Anna Segner, seconded by Daniel Santia, to approve the Hopewell Area School District Business Administrator as its authorized representative to receive all tax information and records from Berkheimer, Inc. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #12

By Anna Segner, seconded by Lori McKittrick, to approve the ratification of the renewal of a 9 month Certificate of Deposit in the amount of \$1,027,152.38 from WesBanco with an interest rate of 1.00% to mature on March 22, 2018. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #13

By Anna Segner, seconded by Daniel Santia, to approve the third party agreement for release of Highmark, Inc. healthcare data, with Noriene Plate, new BVIU secretary, as of July 1, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #14

By Anna Segner, seconded by Daniel Santia, to approve the submission of the claim form to K4 Class Action. This is a class action settlement as a result of PA Cyber agreeing to pay a total net settlement of \$2,800,000 for allegations of improperly billing and receiving funds from school districts for K4 education. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #15

By Anna Segner, seconded by Lori McKittrick, to approve the 2 year agreement with IU13 to provide Microsoft volume licensing for computers and servers. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

Legislative by Lori McKittrick, Co-Chair

MOTION #16

By Lori McKittrick, seconded by Daniel Santia, to approve the appointment of Nancy Barber as School Board Secretary for the period July 1, 2017 to June 30, 2021 at an annual salary of \$2,500. MOTION carried unanimously by an affirmative vote of all Directors in attendance

MOTION #17

By Lori McKittrick, seconded by Anna Segner, to approve the appointment of Dr. Jacie Maslyk as Open Records Officer for the Hopewell Area School District, effective July 1, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance

Nutrition & Food Service by Lori McKittrick, Chair

MOTION #18

By Lori McKittrick, seconded by Anna Segner, to approve the Agreement between the BVIU and the District to provide students with services authorized by the National School Breakfast and Lunch Program effective July 1, 2017 through June 30, 2018. This permits the BVIU to provide services accordingly for District students attending New Horizon School. MOTION carried unanimously by an affirmative vote of all Directors in attendance

Personnel by Rob Harmotto, Chair

MOTION #19

By Rob Harmotto, seconded by Lesia Dobo, to approve the Memorandum of Understanding with the Hopewell (Custodian/Maintenance) Educational Support Personnel Association resolving Grievance No. 2015-16 #5 regarding posting of vacancies. MOTION carried by a vote of 5 to 1, with Mrs. Dobo voting no.

MOTION #20

By Rob Harmotto, seconded by Lori McKittrick, to approve the Collective Bargaining Agreement with the Hopewell (Custodian/Maintenance) Educational Support Personnel Association for the period July 1, 2016 through June 30, 2020. MOTION carried unanimously by an affirmative roll call vote of all Directors in attendance.

MOTION #21

By Rob Harmotto, seconded by Daniel Santia, to approve the employment of Vincenzo Kortstam, Head Girl's Soccer Coach, effective June 28, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #22

By Rob Harmotto, seconded by Lori McKittrick, to accept the resignation of Dirk Hartman, boys' Varsity Head Golf Coach, effective June 2, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #23

By Rob Harmotto, seconded by Anna Segner, to approve the employment of Sydney Sterner as 1st Assistant Girls' Tennis Coach, effective June 27, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

MOTION #24

By Rob Harmotto, seconded by Anna Segner, to accept the resignation of the following football coaches effective June 2, 2017. MOTION carried unanimously by an affirmative vote of all Directors in attendance.

1. Lynnwood Alford
2. Sean Veights
3. Paul Mann
4. Ron Weaver

Superintendent's Report

Dr. Miller welcomed Bill McNamee, the acting Business Administrator, to the District.

Dr. Maslyk said that she had met with the new librarian at the B.F. Jones Memorial Library, Ann Andrews.

Solicitor's Report

Nothing to report.

Unfinished Business

Nothing to report.

Upcoming School Board Meetings

July 25, 2017 – 7:00 p.m. Regular Business Meeting, Central Administration

ADJOURNMENT

There being no further discussion or recommendations to come before the Board of Directors, Mr. Bufalini asked for a motion for adjournment.

MOTION by Anna Segner, seconded by Daniel Santia, that the meeting be adjourned. MOTION CARRIED.

Mr. Bufalini adjourned the meeting at 8:05 p.m.

HOPEWELL AREA SCHOOL BOARD

David Bufalini, President

Nancy Barber, Secretary